

Street food vendor services



STREET FOOD VENDOR - APPLICATION FORM

Benalla lakeside twilight event 5 November 2022 event duration 3.30pm - 9.30pm

The Benalla Festival Advisory Committee invites you to be part of the 2022 Benalla Festival's major lakeside twilight event on Saturday 5 November, 3.30pm – 9.30pm at the Lake Benalla Foreshore, Fawckner Drive, Benalla.

The event will include live music/children's entertainment, and a chance to relax, reconnect and celebrate with community, culminating in a fireworks display. There will also be a local food, wine and craft beer showcase area.

Based on previous years' attendances, we expect between 2000 - 3000 people may attend this event (due to the pandemic this event was last held in 2019). Stall sites must be set up by 3pm and ready to trade at 3.30pm. Stall holders will be able to pack up after the conclusion of the event at 9.30pm.

Please complete this application form as soon as possible if you would like to provide food services at this event.

CONTACT DETAILS

Name of business / group / organisation

Contact Person

Address

Postcode

Phone

Email

Stretrader registration Number

or not currently registered ☐

Website

Photograph of Stall

attached

see Website

not available

DESCRIPTION OF THE TYPE OF FOOD AND/OR BEVERAGES PROPOSED TO BE SOLD

Savoury

Sweet

Beverages

Other

Approximate pricing

STALL HOLDER FEE

- No fee will be required

(as there is no fee for stallholders we ask that purchase prices be kept to an affordable amount)

STALLHOLDER REQUIREMENTS

Please note that all stallholders must provide their own shade structure, furniture and equipment required to set up their stall.

Do you operate / trade from a vehicle, caravan or marquee?

Vehicle

Caravan

Tent/Marquee

What is the total space that you require? Total space required must include any space at the front or sides of the marquee that you wish to use, and space for any vehicles included. Space for vehicles at the site is very limited, no guarantees will be made that you may keep your vehicle on site with you for the duration of the event.

m wide x m deep

Do you require power? Yes ☐ No ☐

If yes, all electrical equipment brought on site must be tagged and tested.

What powered equipment do you propose to bring?

For each item indicate power consumption (Watts (W))

- 1.
- 2.
- 3.
- 4.

Indicate estimated circuit requirements to cover this use:

10 Amp circuit(s)

15 Amp circuit(s)

FIRE SAFETY

You must provide your own (tick if yes)

Fire extinguisher

Fire blanket

I (applicant name)
on behalf of (organisation name)
understand and abide by the conditions set out in this application and believe the information supplied is accurate to the best of my knowledge.

Signed Date

MORE INFORMATION

For further information contact

The Benalla Festival

email: benalla.festival@benalla.vic.gov.au

Ph: (03) 5760 2600

APPLICATION SUBMISSION

Please return the completed application form to:

Benalla Festival Advisory Committee

Benalla Rural City Council

P O Box 227, Benalla Vic 3671

Email: benalla.festival@benalla.vic.gov.au

Set up

Further information, bump-in and out times will be advised closer to the event.

Applicants will be required to be appropriately registered under the Food Act and have lodged a Statement of Trade with Benalla Rural City Council online via Stretrader at least 5 days prior to the event. A copy of your Public Liability Insurance certificate of currency must also be provided.

The location of the stalls will be at the discretion of the organisers.

Thank you for expressing interest in becoming a vendor at this Benalla Festival event.